

**LAKE SHORE PUBLIC SCHOOL
ADVANCE DEGREE**

Per LSFT CBA, Appendix B, 4), pg. 88

....Payment for advanced degrees shall be made on the second pay in October, January, March and the first pay in June. Payment shall be computed from the date the teacher has completed requirements for his/her advanced degree at the following rates:

<i>Prior to November 1</i>	<i>100%</i>	<i>Prior to April 1 50%</i>
<i>Prior to February 1</i>	<i>75%</i>	<i>Prior to July 1 25%</i>

Name _____ Building/Assignment _____

**PLEASE ATTACH ORIGINAL TRANSCRIPT OF CREDITS AND LETTER OF ACCEPTANCE OF
ADVANCED DEGREE PROGRAM**

(If transcripts and letter of acceptance are not attached paperwork will not be processed)

Please indicate advanced degree/certification.

BA18 _____ MA _____ EDS 2nd MA _____ EDD & PHD _____

Name of College/University/Education Institution _____

Course _____ Major _____ Minor _____

Is your program approved by the State of Michigan Teacher Preparation Program.

Yes _____ No _____

Signature

Date

Note: It is **your** responsibility to provide documentation if your educational institution is not listed as a state approved Teacher Preparation Program from the Michigan Department of Education that the program/university will be recognized and accepted by the Michigan Department of Education. For more information, please contact the Michigan Department of Education, Office of Professional Preparation Services at 517.373.3310.

Approved _____ Denied _____

Executive Director of Human Resources

Date