**Teacher Progress Worksheet – 2017-18**

Appendix A

*This document is to be used by the teacher and administrator throughout the school year to gauge progress on standards and communicate actions/support necessary for improvement. This form will not become part of the teacher’s personnel file.*

**Standard I: Planning and Preparations**

* Demonstrating knowledge of content & pedagogy

**Actions for Improvement**

* Demonstrating knowledge of students
* Setting instructional outcomes
* Demonstrating knowledge of resources
* Designing coherent instruction
* Designing student assessments

**Standard II: Classroom Environment**

* Creating an environment of respect and rapport
* Establishing a culture for learning
* Managing classroom procedures
* Managing student behavior
* Organizing the physical space

**Standard III: Instruction**

* Communicating with students
* Using questioning and discussion techniques
* Engaging students in learning
* Using assessment in instruction
* Demonstrating flexibility and responsiveness

**Standard IV: Professional Responsibilities**

* Reflecting on teaching
* Maintaining accurate records
* Communicating with families
* Participating in the professional community
* Growing and developing professionally

**Progress Monitoring Meetings**

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***Date Administrator Teacher***

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***Date Administrator Teacher***

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***Date Administrator Teacher***

* Showing professionalism

**Standard V: Demonstrating Student Growth**

* SMART Goal #1
* SMART Goal #2